

**Western Provincial Coaching Committee Meeting**  
**September 25, 2008**  
**Sport Nova Scotia**  
**Halifax, NS**

The meeting was called to order at 3:10 p.m. by Curtis Tobin, Chair.

Committee members attending: Curtis Tobin, Norma Graham, Sherry Clark, John McAssey, and Heather Myrer.

Committee members joining via conference call: Adrienne Smith, Lisa Tulk, and Barbie Lewis.

Regrets from Elaine Westcott

Agenda was reviewed and approved. No additions to the agenda.

**Riding Helmets**

Heather gave a report on the work that is being done with Doctors Nova Scotia to promote helmet safety. There is a poster and two brochures (one directed to adults and one to children) being developed and produced that will be available in the near future. Heather asked for some suggestions on Western Coaches/Judges she could contact to get a quote for the brochure. Several suggestions were given and some discussion around the importance of helmets and helmet safety promotion in all Equestrian events. Heather will update the committee as the project progresses.

Lisa Tulk has been in touch with Greenhawk about a new western helmet that is due to be released this fall. Some of Lisa's adult students who show in reining events are already wearing helmets and she promotes helmet safety in her barn.

After much discussion it was suggested that:

- Specs and a picture of the new western helmet be implemented into the brochure
- That we approach Gary Yaghdjian and request a quote from him to print in the brochure
- That if possible we try and get a western helmet to be on display at the NSEF booth at the Maritime Fall fair
- That we encourage all of our coaches to promote the use of helmets and that the video "Every Time, Every Ride" be shown at the next coaches update

**Rider I-IV Manuals**

At the annual meeting last year there was discussion around the Rider I-IV manual being updated. Some of the information is incorrect, there are mistakes in the manual, and it needs more up-to-date information.

The committee discussed the manual and it was decided that the Committee, on behalf of all the Coaches in Nova Scotia, would review the manual and make suggestions for changes or updates to the manual, including content, pictures, etc.

- Heather will send a manual to each Committee member to review. Any suggestions, concerns, etc. should be returned to the office within a month.
- Curtis will compile the information and present it at our next meeting for approval and will forward it to Equine Canada with a request for the manual to be updated.

### **Rider IV examination Costs**

One of the tasks of the Coaching Committee is to try and standardize the cost of a Rider IV assessment.

After a lot of discussion, the following fee structure was agreed upon.

<b>Assessor's Fee</b>	<b>NSEF Fee</b>	<b>Mileage/ Meals</b>	<b>Facility</b>	<b>Total</b>
\$75.00	\$25.00	\$10.00	Free	\$110.00

Assessor's fee is distributed as follows:

Course Conductor     \$75.00

Where two Assessors are used the fee will be broken down as follows:

1<sup>st</sup> Assessor     \$50.00                      2<sup>nd</sup> Assessor     \$25.00

The total cost for the assessment per candidate will be \$110.00 payable to NSEF. The NSEF will pay mileage of .30/km up to a maximum of \$100.00 (whichever comes first). Any additional mileage costs will be covered by the candidate(s). The Provincial Coaching Coordinator will try to use facilities where there is no charge to hold an assessment. In the event a facility fee has to be paid, the candidate(s) will be responsible for covering the cost of the facility.

It was also recommended to try and use local coaches to help minimize the cost of travel.

Heather will prepare an expense form and forward it to Curtis for the Assessors to complete and return to the office for payment.

**MOTION: Adrienne Smith/Lisa Tulk – that the above discussed fee structure and guidelines for Rider IV costs be adopted. MOTION CARRIED**

There is currently a request for six Rider IV assessments to be tested. Curtis will get the testing organized as soon as possible. Anyone interested in being an Assessor or an Auditor should contact Curtis or the NSEF office.

### **2009 Coaching Update**

The weekend of April 4<sup>th</sup> and 5<sup>th</sup> has been selected for the update. The first day will be held at the Sport Nova Scotia Building on Spring Garden Road in Halifax. The second day will be held at Equine Excellence which is located at 259 Etter Road in Mount Uniacke.

It was felt by the Committee that a 2 day up-date was necessary to allow more time for new information, discussion and professional development opportunities for coaches. Curtis is looking for help with organizing the updates and would appreciate as much input as possible so he can begin planning. John, Lisa, Adrienne, and Heather have offered to help organize the event.

### **Other Discussion**

It was noted how well the new Coaching Committee is working together. All members are positive, have great input, and are working together as one unit to accomplish common goals.

Adrienne commented on changes made to the General Performance Rules with regards to Road Hack and Pleasure classes.

The Horse Summit will be held November 22<sup>nd</sup> at the Old Orchard Inn in Wolfville.

The next meeting will be held at Sport Nova Scotia on Sunday, December 7<sup>th</sup> at 10:00am.

Meeting adjourned at 5:20 p.m.

Scribe- Norma Graham

Respectfully submitted,

Curtis Tobin, Chair